



SOUND DEPARTMENT QUALIFICATIONS

Thank you for your interest in the Sound Services Department of IATSE Local 856. The Sound Department can be very creative and exciting but involves a lot of hard work! Please take a few moments to read the following and assess your qualifications before filling out an application.

KEY POINTS TO CONSIDER WHEN COMPLETING AN APPLICATION FORM

- ✿ We will not consider applications that are not filled out correctly and completely, or are missing information. Please use this guide to complete your application and resume.
- ✿ All applicants must include a current resume detailing education, work history, specific skills, and related interests.
- ✿ Film, Video and Theatre work should include the production title, department head, job title, and days worked.
- ✿ Be sure to attach the required checklists to your application.
- ✿ Include a cover letter (addressed "Attention: Chairperson, Sound Department") introducing yourself briefly, listing your related skills and experience, and stating why you would consider yourself a good permittee.

A BRIEF SUMMARY OF HOW THE PERMITTEE STATUS PROGRAM WORKS

- ✿ Potential Sound Services Permittees are expected to have acquired necessary Film or Video Sound skills before applying for permittee status. A panel made up of members from the Sound department reviews all applications and selects those with sufficient skills to be listed on the Permittee list. When the Local 856 Sound Department membership roster is depleted, listed permittees may be hired (through the Local 856 Business Agent) to fill positions.

SOME QUALIFICATIONS WE LOOK FOR WHEN RECRUITING NEW PERMITTEES

- ✿ Education in Film School, Broadcasting, Electronics, Equipment Maintenance and other Sound Recording fields.
- ✿ Work, trade, or volunteer related experience in television, theatre, video, and/or commercials.
- ✿ Good physical condition, ready, willing, and able to work in a wide variety of circumstances and weather conditions and work well within a group. As a permittee you will start in the Sound department working as an assistant where you will be expected to do a variety of jobs. This could include unloading trucks, cable pulling, moving sound equipment in and out of studios, working on ladders, working carefully around set props and dressing and being prepared to work in dirty environments.
- ✿ You must be available anytime night and day for periods up to fourteen hours (or more).
- ✿ You must be able to take direction and work well within groups.
- ✿ Good verbal and written communication skills are necessary for all positions.
- ✿ Computer skills are an asset.
- ✿ You must be familiar with the responsibilities and positions within the Sound Recording department and all other positions on set (job descriptions are listed in your Permittee Application Information package).

MINIMUM QUALIFICATIONS FOR THE SOUND DEPARTMENT

PERMITTEES

1. Set Orientation course or 60 days of relevant experience (example: Winnipeg Film Group films, Theatre experience).
2. Demonstrated skill in the following:
 - Proof of Set Orientation course (Film Training Manitoba, 989-9669).
 - Intro to Paper course (Film Training Manitoba)
 - Proof of Current WHMIS Instruction/Training
 - Working knowledge and experience in Film sound production, its associated equipment and overall maintenance.
 - Knowledge of various dialogue microphones and their use.
 - Basic knowledge of how location sound is used in post-production
 - Knowledge of acoustics and film terminology

MEMBERSHIP

- Set Orientation course.
- Proof of Current WHMIS Instruction/Training
- Basic First Aid
- 60+ days working as a permittee on a minimum of 2 IATSE Local 856 Films in the Sound department.
- Letters of reference from 2 different Production Sound Mixers with Union qualifications.
- Collective Agreement and Health & Welfare Seminar

DEPARTMENT TRANSFER

- Set Orientation course.
- Proof of Current WHMIS Instruction/Training
- 60+ days working on a minimum of 2 IATSE Local 856 Films in the Sound department.
- Letters of reference from 2 different Production Sound Mixers with Union qualifications.

REQUIREMENTS FOR UPGRADING WITHIN THE SOUND DEPARTMENT

- 60+ days working on a minimum of 2 IATSE Local 856 Films in the position you are applying for.
- Letters of reference from 2 different Production Sound Mixers with Union qualifications.
- Collective Agreement and Health & Welfare Seminar (required for upgrade into Key Position)

Minimum Kit Requirements for the Sound Department

REQUIRED TOOLS & EQUIPMENT:

All Sound Department crew are expected to show up to work with the following:

- Appropriate clothing (usually black)
- Tool pouch or belt
- Small portable flashlight
- Pocket tool (suggested swiss army knife)
- Professional quality closed ear headphones
- Jewellers screw drivers
- Outdoor weather gear (cold weather & rain) – preferably dark colours

Name: _____

I certify that the information I have disclosed is true. I understand that ANY misrepresentations will jeopardize my potential Permittee or Membership status.

Signature: _____