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## BACKGROUND CASTING PERMITTEE QUALIFICATIONS

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### PERMITTEE REQUIREMENTS – BACKGROUND CASTING CREW

- Valid WHMIS certificate\*
- IATSE 856 Intro Course: Ready, Set, Go\*
- Working as an Extra: Intro to Background Performing (Film Training Manitoba)
- Related Film experience (related administrative experience may be considered)
- \$50 processing fee
- Check this box if you are an international student

*\*There is a 6-month grace period to complete WHMIS and RSG after applying. All applicants enter the department in the entry level position*

### INTRO TO DEPT:

Please indicate on your application any related skills, training and experience you possess.

Related employment may include: administrative work, professional writing, use of databases and spreadsheets, professional communication (both written and verbal). We recommend you include a photo for recognition purposes

Core Competencies requested for work in BG Casting:

- Excellent computer skills (Excel/Microsoft Suite, Google Sheets/Google Suite, Dropbox, databases, email)
- Excellent communication skills, both written and verbal
- Good interpersonal skills
- Excellent attention to detail

Ideal qualities:

- Able to work long hours in an office environment
- Able to work non-traditional hours (e.g. start/end times that are frequently tied to production days start/wrap times); within the IATSE agreement work standards.
- Suitable home office environment (positions are generally remote/off-set) with a reliable computer, cell phone and internet

Suggested reading for all applicants is:

- ACTRA Collective Agreement – [www.actra.ca](http://www.actra.ca)
- Employment Standards Act Brochure – [www.gov.mb.ca/labour/standards](http://www.gov.mb.ca/labour/standards)
- Review of the ACTRA IPA agreement as it pertains to performers, BG performers and minors

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I \_\_\_\_\_ certify that the information I have disclosed is true.

Signature: \_\_\_\_\_

Qualification forms are subject to change

03.04.2025