



COSTUME PERMITTEE QUALIFICATIONS

PERMITTEE REQUIREMENTS – COSTUME ASSISTANT

- Valid WHMIS certificate*
 - IATSE 856 Intro Course: Ready, Set, Go*
 - \$50 processing fee

**There is a 6-month grace period to complete WHMIS and RSG after applying. All applicants enter the department in the entry level position*

INTRO TO DEPT:

Costume Department applicants are expected to have acquired necessary job skills before applying for Permittee status. Please include any links to websites or URLs, Digital or Hard Copy Portfolios.

Please explain why you would like to join the Costume Department:

COSTUME QUESTIONNAIRE:

Have you sewn for the following?

Film Yes _____ No _____
Television Yes _____ No _____
Theatre Yes _____ No _____
Dance Yes _____ No _____
Commercials Yes _____ No _____

Other (specify – ie; Comic-Con, Halloween, Historical, Wedding/Bride's Maid Dresses)

In what capacities have you sewn for the previously checked?

Professionally (specify – ie; “I've done alterations at Dollarwise Clean and Press for 5 years”)

Private Contract (specify – ie; “made my Friend's Bride's Maid Dresses”)

Other (specify – ie; Church Production, Volunteer Sewing, School Play, Fashion Show)

Have you shopped professionally for the following? (Professionally meaning someone has paid you to do the listed task)

Film and Television Yes _____ No _____
Theatre Yes _____ No _____
Dance Yes _____ No _____
Personal Shopper Yes _____ No _____
Commercial Yes _____ No _____
Other (specify) _____

Are you familiar with the following in Winnipeg, MB?

Clothing stores Yes _____ No _____
Fabric stores Yes _____ No _____
2nd Hand/Antique stores Yes _____ No _____
Vintage stores Yes _____ No _____
Craft suppliers Yes _____ No _____
Leather suppliers Yes _____ No _____
Wholesalers in any areas Yes _____ No _____
Costume rental houses Yes _____ No _____
Product Placement Yes _____ No _____
Online Shopping Yes _____ No _____

Are you familiar with any of the previously listed outside of Winnipeg?

Clothing stores Yes _____ No _____

Fabric stores	Yes _____	No _____
2 nd Hand/Antique stores	Yes _____	No _____
Vintage Stores	Yes _____	No _____
Craft suppliers	Yes _____	No _____
Leather suppliers	Yes _____	No _____
Wholesalers in any areas	Yes _____	No _____
Costume rental houses	Yes _____	No _____
Product Placement	Yes _____	No _____
Online Shopping	Yes _____	No _____
North American Costume Houses	Yes _____	No _____

Have you ever worked in any of the following?

Clothing store	Yes _____	No _____
Costume rental house	Yes _____	No _____
Fabric store	Yes _____	No _____
Craft store	Yes _____	No _____
Shoe store	Yes _____	No _____
Photo shoots	Yes _____	No _____
Fashion shows	Yes _____	No _____
Tailor or Alteration shop	Yes _____	No _____
Brand or Department Rep	Yes _____	No _____

Other related (specify) _____

Please describe any other skills that you have that you feel would relate to the Costume Department

Please circle the letter which best indicates your level of experience in the following areas:

- | | |
|----------------------------|--|
| A Practicing Professional | D Just learning |
| B High level of competence | E Lack demonstrated skill in this area |
| C Relatively skilled | |

MALE

FEMALE

CUTTING

- | | |
|-------------------------|-----------|
| Contemporary: A B C D E | A B C D E |
| Period: A B C D E | A B C D E |

SEWING

- | | |
|-------------------------|-----------|
| Contemporary: A B C D E | A B C D E |
| Period: A B C D E | A B C D E |

TAILORING

- | | |
|-------------------------|-----------|
| Contemporary: A B C D E | A B C D E |
| Period: A B C D E | A B C D E |

Related Skills:

Serger: A B C D E
Knitting: A B C D E
Weaver: A B C D E
Crochet: A B C D E
Industrial Iron: A B C D E
Fur: A B C D E
Shoemaking: A B C D E
Dyeing: A B C D E
Leather: A B C D E

Beading: A B C D E
Textile Printing: A B C D E
Breakdown: A B C D E
Sketching: A B C D E
Photography: A B C D E
On-set experience: A B C D E
Hiring Manager: A B C D E
Millinery: A B C D E
Steamer: A B C D E

Please rate the following business/personal skills:

Organizational Skills: A B C D E
Illustration Work (Drawing): A B C D E
Computer Skills: A B C D E
Research Skills: A B C D E

Basic Accounting Skills: A B C D E
Basic Endurance (ability to work long hours, endure stress): A B C D E
Leadership/Teamplayer: A B C D E

Are you familiar with any Costume Breakdown Software? If so, which programs.

Do you have a valid driver's license? _____ Yes _____ No

If you answered no are you willing to get one? _____ Yes _____ No

RECOMMENDED TOOL LIST

Minimum recommended tools for daily calls (office & set)

<input type="checkbox"/> Personal clothing/footwear appropriate for the weather <input type="checkbox"/> Moleskin (several pieces) <input type="checkbox"/> Sharp Pencil <input type="checkbox"/> Black Sharpies (fine & Extra fine) <input type="checkbox"/> Small notepad <input type="checkbox"/> Small pack of scent-free Wet Ones <input type="checkbox"/> Measuring tape <input type="checkbox"/> Safety pins (silver, gold, black, Various Sizes) <input type="checkbox"/> Seam Ripper <input type="checkbox"/> Rubber Bands	<input type="checkbox"/> Bandages (various sizes) <input type="checkbox"/> Chalk <input type="checkbox"/> Sewing Elastics in Black & white ½ size <input type="checkbox"/> Lint roller/ Velvet lint brush <input type="checkbox"/> Top stick tape <input type="checkbox"/> Safety glasses <input type="checkbox"/> Disposable gloves <input type="checkbox"/> Small Sewing Kit <input type="checkbox"/> Quick Shoe Shine Sponge <input type="checkbox"/> Cell Phone *
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**Cell phone subject to allowance (if used for photos, texts, phone calls) which should be negotiated at deal memo*

Extended Tool List (Set)

<input type="checkbox"/> Bag or bin to hold kit items <input type="checkbox"/> Breakdown powders & colour sticks (Shmere, Ben Nye) <input type="checkbox"/> Cloth/camera tape <input type="checkbox"/> Hand Steamer <input type="checkbox"/> Pens & Pencils <input type="checkbox"/> Sand paper / Sanding Block <input type="checkbox"/> Seam ripper <input type="checkbox"/> Sewing Scissors w/ sharp tip (Lrg & Sm) <input type="checkbox"/> Spools of thread (white, grey, black, beige) <input type="checkbox"/> Small towel, rag, brushes, sponges <input type="checkbox"/> Small wet/dry towel <input type="checkbox"/> Thread or thread braid <input type="checkbox"/> Water spray bottle <input type="checkbox"/> Work Gloves	<input type="checkbox"/> Double sided toupee tape <input type="checkbox"/> Emery Board/ Nail file <input type="checkbox"/> Highlighter <input type="checkbox"/> Manila Tags <input type="checkbox"/> Multi-tool with pliers (Leatherman, Gerber, SOG) <input type="checkbox"/> Needles for hand sewing (various sizes) <input type="checkbox"/> Sewing tape measure <input type="checkbox"/> Small hairdryer <input type="checkbox"/> Small selection of notions (hooks, eyes, buttons Velcro etc.) <input type="checkbox"/> Stage Blood <input type="checkbox"/> Stain remover stick <input type="checkbox"/> Thimble
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I _____ certify that the information I have disclosed is true.

Signature: _____