

MAKEUP

KEY SPECIAL MAKEUP EFFECTS ARTIST

The responsibilities of the Special Makeup Effects Artist shall include: initial consultation for and design of; construction of, and on set application and/or manipulation of; all facial/body prosthetics; duplicate heads, body parts, (where a likeness is required), articulated "pieces", artificial teeth, facial/body hair and any other special makeup effects not normally the responsibility of the Department Head Makeup.

Also included in this job description is the removal of all special make-ups, their cleaning and storage; the control and recording of all continuity of any special make-ups by the use of sketches, notes, photographs and charts; the supervision of all Assistant Special Effects Makeup Artists and lab technicians/mold makers, and the delegation of their work, the supply and purchasing of all necessary materials and equipment, etc. and the distribution of a show's special effects makeup budget.

DEPARTMENT HEAD MAKEUP

The responsibilities of the Department Head Makeup shall include: the design of all makeups and facial hair (in consultation with the Director and Production Designer); the application or dissemination of responsibility for the application of all facial/body makeup and hair; the maintenance of all said makeups and their alteration throughout the shooting period; the removal of all said makeup and hair products; the control and recording of all continuity with regards to all facial and body makeup, by the use of sketches, notes, photographs and charts; the supervision of all assistant makeup artists, and the delegation of their work; the supply, and when required, the purchase of all necessary materials and equipment, etc., and the distribution of the show's makeup budget. The Department Head Makeup shall also be responsible for any and all out-of-kit effects, such as cuts, wounds, blisters, scratches, bullet holes, scars, tattoos, bald head, bites, birthmarks, bruises, blood application, disfigurements, etc. Also included in this job description are the application, coloration, maintenance and removal of all prosthetic makeups and appliances (i.e. those made from foamed latex, gelatine, plastic, etc.).

NOTE: The Department Head Makeup may be hired to perform these last listed functions alone, as this position is by NO MEANS exclusive from the duties of the Department Head Makeup. In the event that contact lenses are required for a production, it is not the Department Head Makeup's responsibility for the application and maintenance of said lenses. A licensed eye specialist is to be present for the application, maintenance and removal of the lenses on set - particularly with the use of scleral lenses and other potentially harmful eye appliances. The Department Head Makeup may, however, accept the responsibility for the design and ordering of contact lenses.

KEY MAKEUP ARTIST

The Key Makeup Artist must be able to perform such of those functions as described under the "Department Head Makeup" category, as are delegated to them. In the absence of the Department Head Makeup, the First Assistant shall assume the full responsibilities of the same; including the care and maintenance of all continuity notes and special makeups. The First Assistant shall at all times be prepared with a fully equipped kit.

2ND ASSISTANT MAKEUP ARTIST

The responsibilities of the Second Assistant shall include: being prepared for work delegated by the Department Head or First Assistant (this preparation including a fully equipped makeup kit); being prepared and qualified to clean, dress, and apply moustaches/beards, etc. to stunt doubles; being prepared on occasion to apply body makeup; must be qualified to apply any corrective/glamour makeups for male/female; being prepared and fully equipped for large crowds, or similar extraordinary circumstances.